

We offer efficient solutions for every challenge in regulatory affairs management. As a pioneer and companion to our customers, we have been ensuring fast and secure market access for more than 25 years and have accompanied them throughout the entire life cycle of their products. CETECOM: Consulting, testing and certification from one source - independent and reliable.

For our Team „Certification“ at our location Essen (Germany) we are looking for a

## **Project Manager (m/f/d)**

in full time and permanent employment.

The certification team takes care of its customer's project management for international approvals of radio communications and telecommunications products. We are looking for a highly motivated project manager for our certification team for an optimized coordination of our customer's projects.

### **Your responsibilities**

- Project Management of international projects to receive worldwide certifications for radio communications and telecommunications products
- Identify customer's requirement and establish solutions
- Communication with our customers and optimum support and consultation
- Identification of the approval requirements of foreign approval offices
- Preparation of type- and country-specific homologation documents
- Review of customer's documentation regarding completeness and correctness
- Coordination of test schedules in different laboratories
- Follow-up and evaluation of received test results
- Regular reporting of the project status to the customer
- Cooperation with companies and authorities as well as subsidiaries within the CETECOM group

### **Your profile**

- Academic studies of electrical engineering with focus on telecommunication engineering or comparable professional experience
- The following languages are required:
  - English – written and spoken
  - Chinese – written and spoken
  - German (basics sufficient)
- Good knowledge of project management
- Continuous willingness to learn
- Ability to work in a team
- Good communication skills
- Experience in approvals of telecommunications and wireless communication products
- Experience in the field of wireless communication testing is an advantage



We expect very good communicational and soft skills regarding the handling of our national and international customers. Furthermore, a high level of customer orientation and independence, as well as the willingness to use scope of development and to take on responsibility is required. A few years of professional experience is required.

To apply for this opportunity, please send your resume, a cover letter including availability and payment expectations by E-Mail to [bewerbung@cetecom.com](mailto:bewerbung@cetecom.com)

**Your contact person**

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(HR Administrator)

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