

## Project Manager

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CETECOM Inc. is a leader in the wireless communications testing industry. Our clients are some of the most well-known and influential companies in this field, both inside and outside Silicon Valley. We focus on emerging technologies such as GSM/GPRS, EDGE, W-CDMA, LTE, Bluetooth, 802.11x, etc. with test labs in US, Europe and Asia.

### Major Responsibilities:

- Manage all aspects of testing projects and act as a primary interface to the client with respect to planning, status reporting and completion
- Capable of working on multiple projects simultaneously if necessary.
- Coordinate testing with other departments of the laboratory.
- Organize testing in other test laboratories if necessary
- Responsible for proper scheduling of projects and coordinate with other project managers as necessary.
- Use CETECOM's TOM database for managing the conformance part of a project (test plan generation, test results assessment, test report generation).
- Input and maintain project information in Sales Force
- Prepare test plan if necessary in collaboration with the customer, network operator and/or with the Test Laboratory Manager.
- Communicate the test results to the customer and/or network operator
- Generate and verify test reports

### Job Requirements:

- Must possess at least 2 years of experience in GSM/GPRS/UMTS technologies with some demonstrable knowledge and exposure to GSM/GPRS/UMTS devices, specifications and/or test systems.
- Experience of industry certification schemes (GCF/PTCRB/R&TTE/FCC, etc) highly desirable.
- Bachelor degree in Electrical Engineering (or equivalent experience).
- Strong written and oral communication skills. Must be able to clearly communicate technical matters to other engineers and technicians
- Project management skills. Must be able to work on several projects simultaneously.
- The capability of working with minimal supervision as part of a multi-disciplinary team. Possess a strong work ethic and desire to get the job done.

We offer competitive salary along with an excellent benefits package including 100% employer paid medical/vision/dental/disability/life insurance, 401(K) plan with matching, tuition reimbursement, a generous PTO plan, paid holidays, and more. **For consideration, please submit your resume to HR: [hr@cetecomusa.com](mailto:hr@cetecomusa.com)**

This is a full time position for our Milpitas Location.