



System Administrator

CETECOM Inc. is a leader in the wireless communications testing industry. Our clients are some of the most well-known and influential companies in this field, both inside and outside Silicon Valley. We focus on emerging technologies such as GSM/GPRS, EDGE, W-CDMA, LTE, Bluetooth, 802.11x, etc. with test labs in US, Europe and Asia.

This position is responsible for supporting day-to-day operations of IT systems and services, remote access, Exchange, backups, end-user support and security. This is a mid-level Systems Administrator position.

Major Responsibilities:

- Administration of Windows Servers, Active Directory, MS Exchange, SQL, and SharePoint
- Support adds, moves, and changes to network infrastructure including routers, switches and firewalls
- Provide data networking (routing and switching) skills to the organization
- Actively participate in the development, implementation and adherence to IT documentation, system standards, policies and procedures.
- Provides network administration and technical support to end users and Test Systems/lab equipment in several locations.
- Participate in the planning, building, upgrading and maintenance of Desktops, Laptops and servers.
- Support of Exchange, Mail Routing, Outlook Anywhere, OWA, Mobile Messaging with Active Sync, etc.

Job Requirements:

- LAN, WAN, SAN, Routing, VLAN, FW, VPN, SSL-VPN, IPsec VPN, VOIP, WAN Optimization, TCP/IP, SSL, DNS, DHCP, IIS, Hyper-V and VMware
- Experience working, configuring and maintaining:
- Active Directory 2003/2008 R2
- SQL 2000/2005/2008
- SharePoint 2010
- Exchange Server 2003/2007/2010
- XP, Windows 7, Windows Server 2003/2008/2008(R2)
- Knowledge of wired and wireless networks and working with routers and switches
- Support and maintenance of Windows Servers, Desktops, laptops, Tablets, Smart Phones, etc.
- Knowledge of Checkpoint Firewalls, Barracuda anti-spam appliance, Ruckus Wireless, Riverbed Steelhead, ShoreTel VOIP, DELL Switches, Dell Servers, Dell SAN's and Cisco Routers
- Familiar with Symantec Backup Exec, Avepoint Backup/Restore, R-Drive, Microsoft Dynamics and Jira a plus.
- Familiar with Apple computers, MacBook Pro, MacBook Air and Mac Mini's a plus
- Experience installing and using Microsoft Office 2003/2007/2010
- Travel

Education Requirements:

- 5 years experience as a Systems Administrator
- Education: Bachelor's degree or equivalent experience
- Certifications Desired: CCNA, MCITP, MCSA, A+

We offer competitive salary along with an excellent benefits package including 100% employer paid medical/vision/dental/disability/life insurance, 401(K) plan with matching, tuition reimbursement, a generous PTO plan, paid holidays, and more.

For consideration, please submit your resume to HR: hr@cetecomusa.com