



**Additional Terms and Conditions for the
International Type Approval Handling of
CETECOM ICT Services GmbH**

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1. Service

The aim of this service is to obtain written statements / certificates from the relevant national approval authorities allowing your company to place the product on a legal basis on the market in the mentioned countries.

Depending on the legislation which is in force in each of the countries at the time of the application for type approval, the written statements / certificates that can be obtained are:

- ▶ Co-ordinate and accelerate the approval procedure planning.
- ▶ National Type Approval Certificate with Type Approval Number
- ▶ National Registration Number on basis of a manufacturer's or an authorised representative's declaration.
- ▶ 'Exemption' for the application granted by the Nation Approval Authority
- ▶ Legal text reference which states that the product can be used freely without fulfilling any requirement.

The CETECOM ICT Type Approval Services include:

Compiling and completing and introduction of the required documents and submission to the National Type Approval Authorities

- ▶ Co-ordinate and accelerate the approval procedure planning.
- ▶ Delivery of the written statements as obtained from the approval authorities

Excluded from our services are:

- ▶ Travelling costs in case that travelling will be needed (prior consult with applicant)
- ▶ All costs for additional Conformance Testing. These costs depend on the designated laboratory in each country.
- ▶ Fees for translation
- ▶ Courier service for transportation of samples and /or documentation
- ▶ Provision of local representatives in all countries where this is mandatory in terms of the national approval regime

In case that the Written Statement / Certificate from one or another Approval Authority cannot be obtained within the reasonable delays mentioned in this quotation and the reasons therefore are out of the hands of CETECOM ICT, all supplementary efforts requested to obtain anyway valid Written Statement(s) / Certificates will be charged as an extra after prior consult.

2. Co-operation with the applicant

The client should provide all documentation that may be needed for the approvals of the equipment. For an efficient progress on Type Approval CETECOM ICT technical documents sets of each model will be necessary. The Approval Authorities require in general the following documents:

- ▶ Test report(s) in English or national language
- ▶ Technical description of the device preferable in National language or in English
- ▶ The operation manual, in English or the national language (sometimes necessary)
- ▶ "Commercial Power of Attorney " authorising CETECOM ICT to execute the approval procedure
- ▶ Available type approval certificates and declarations of conformity
- ▶ Electrical and electronic circuit diagrams, part list, Component placement drawing
- ▶ All PCB layouts from both, component and soldering side
- ▶ Photo-sets (outside and inside of the sample), coloured
- ▶ Software version (if applicable)
- ▶ Drawings, Photos indicating the marking (Type, manufacturer or applicant) of the device
- ▶ A close cooperation with the local representative is indispensable to ensure a short lead time.

3. Fees and condition of payment

- ▶ We reserve for ourselves the right to charge up to 100% of total payment at confirmation of order.
- ▶ Remaining amount are payable according to project progress.
- ▶ We immediately charge you any costs arising from subcontractors and authorities.
- ▶ In case it turns out later that execution of our service cannot be obtained and the reasons therefore are out of the hands of CETECOM ICT, we reserve for ourselves the right to charge you up to 50% plus external costs.

4. Time for processing

The indicated procedure time for each country are estimations based on experience. The time period starts when all relevant documents have been submitted by the customer to us. It depends mainly on the approval authority.

5. Others

- ▶ We reserve for ourselves the right to involve other subcontractors.
- ▶ The offer does not include a statement if the product meets the approval requirements in the mentioned countries.
- ▶ With this offer we cannot guarantee that approval can be given in all offered countries.
- ▶ Additional arrangements need written form.

The German version of the Terms and Conditions and the Purchase Conditions is the only legally binding version. The English translation is for convenience only. Please find the original version of the Terms and Conditions and the Purchase Conditions on our website:

<http://www.cetecom.com/eu/de/cetecom-group/europe/germany-saarbruecken/general-terms-conditions.html>